



Using Members Portal to view and update your details

It is quick and easy to review your personal details online and only takes a few minutes to make changes.

Follow the steps below.

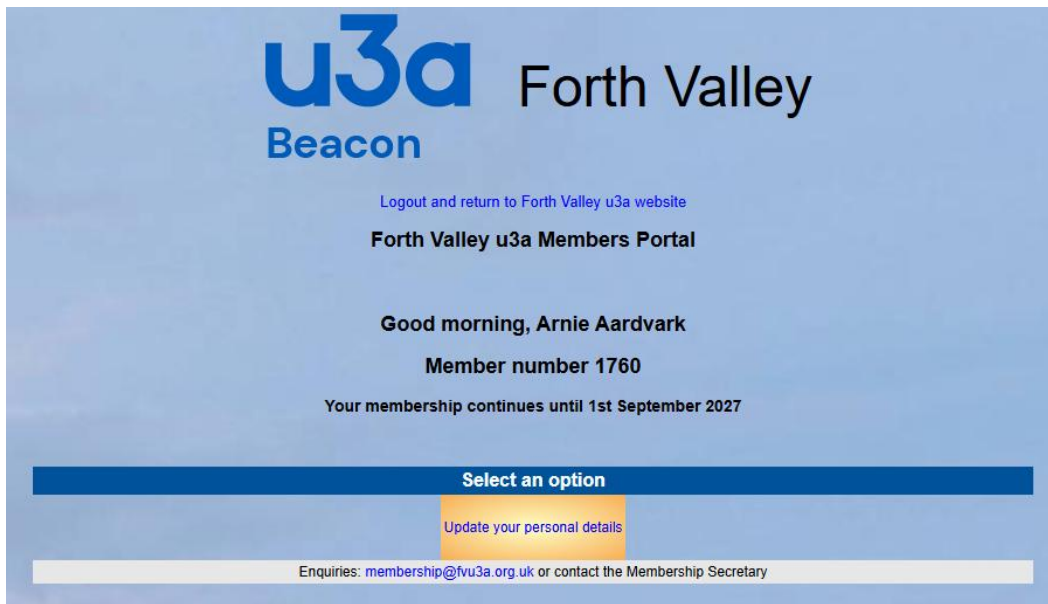
Log in to the Members Portal

Click on the button below to open the Members Portal login page in a new browser window.

Members Portal

- Enter your email address and select **Confirm e-mail**.
- Enter your password and select **Confirm password**.

You will see a screen like the one below. It will contain your name and membership number plus one option: **Update your personal details**. Select that link.



You will see a page inviting you to update your personal details like the one below. Make whatever changes you need and select **Update Personal Details**.

u3a Forth Valley Beacon

[Return to Forth Valley u3a website](#) [Members Portal](#)

Update Personal Details

i To change your class of membership or if you have any queries, please contact the membership secretary

About Yourself

Name Title Forenames Surname

Known as Suffix Initials

Mobile E-mail

Emergency contact Name/s and telephone

Hide contact details from group leaders

Photo Upload photo (optional) No file chosen jpg, png, gif. Max size 2MB

Where You Live

Address House no/Name Street/Building

Additional lines

Town County Postcode

Home telephone

Your preferences

u3a Matters magazine (formerly Third Age Matters)

Update Password

Password Confirm Password

If you change your email address you will be sent an email from noreply@u3abeacon.org.uk with a link you need to use before you can sign in. The link only works for 1 hour. You can request a new email at any time by using Forgotten password on the Members Portal.

Need Help?

If you have any difficulty registering or logging in, please contact the [Members Portal Administrator](#).